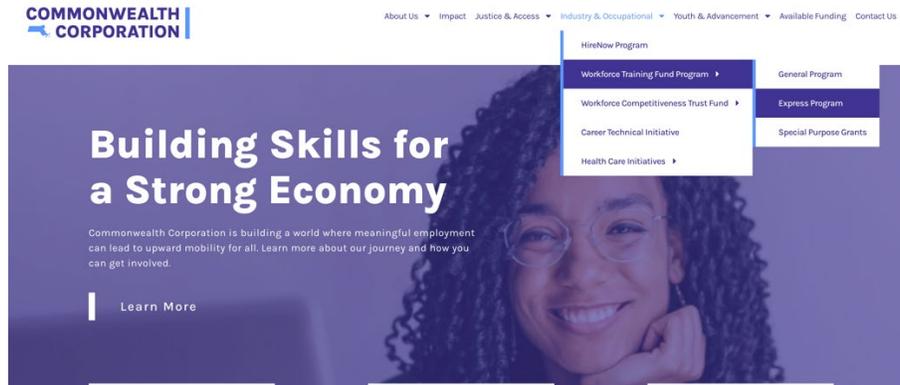


Guide for accessing WFTP courses

1. Go to - https://commcorp.org/header_program/workforce-training-fund-program/
2. At the top of the home page, go to the Industry & Occupational tab, under that click the Workforce Training Fund Program tab, and then click on Express Program (screenshot below).



3. Once you access the Express Program page, scroll about a quarter of a way down the page and click on Directory (screenshot below).



4. Once you click on the Directory page, scroll down to the search box. Here is where you will discover the courses (screenshot below).

The screenshot shows the search interface for the Workforce Training Fund Program Express Program. It includes a search bar for 'Express Course ID', a search bar for 'Course Name/Description/Keywords', and a table of filters for 'Training Pro ID', 'Training Category', 'Training Topic', and 'Training Provider Name'. Below the filters are checkboxes for 'DEI Courses', 'ESOL Courses', and 'Climate Change Courses', followed by a link to 'Click here for the Workforce Training Fund's definitions of DEI, ESOL, and Climate Change courses.' A blue 'Search' button is located below the filters. At the bottom, there is a box labeled 'Express Courses' with a magnifying glass icon.

- Type in the Express Course ID and the course will pop up below. Click on the course number under the Express Course ID in the search results (screenshot below).

Workforce Training Fund Program EXPRESS PROGRAM

Express Course ID

Q C-2209

Course Name/Description/Keywords

Q

Training Pro ID Training Category Training Topic Training Provider Name

Q --ALL-- --ALL-- --ALL--

DEI Courses ESOL Courses Climate Change Courses [Click here for the Workforce Training Fund's definitions of DEI, ESOL, and Climate Change courses.](#)

Search

Express Courses

Download Express Courses as CSV

Express Course ID	Cours...	Traini...	Training Pro ID	Training Category	Traini...	Cours...	Cours...
C-2209	How to be a Visionary	CID Consulting	1130742	Leadership/Management/Planning/Strategy	Executive/Leadership Development	This course...	Leader, Lea...

- Scroll to the bottom of the page and click Submit an Express Program Application.

Course Description

Outcome: The student will learn how to lead an organization by creating a clear vision (The Why), how to empower and lead the organization (The Who) to implement the strategy and hold them accountable.

Learning Objective: Understand the difference between a visionary leader (working on the business) and a tactical leader (working in the business), how empowering an organization has a multiplying effect on results

Topics Covered: Visionary vs Tactical Leadership (focused on the why not the how), How to empower an organization, Creating a learning organization that works together to continue improve outcomes.

Ideal Audience: CEO's, Business Owners and Key Executives

Why Important: Visionary Leaders who empower their organizations grow revenue 2.5x faster

Submit an Express Program Application

- Follow the directions through that link and it will guide you through the application process.